



Principal or Lead Administrator

Nueva Esperanza Leadership Academy

1111 Fishhook Park Road, Prescott, WA
 Located in the Vista Hermosa Community at Broetje Orchards
 (20 miles from Pasco, Washington)
Students at NELA are known, loved, and learning!

JOB TYPE: FULL-TIME w/ OPTIONAL BENEFIT PACKAGE
SALARY: Competitive (215 days)
REPORTS TO: Vista Hermosa Community Director

SCHOOL SIZE: 40 students
CLASSROOMS/TEACHERS: 3
TOTAL STAFF: 14

The Vista Hermosa Community was established in 1990 to provide a safe, supportive community for families near the workplace. The Vista Hermosa Foundation operates a number of on-site programs to promote life-long learning and holistic transformation in people's lives. Nueva Esperanza Leadership Academy is part of this program team, serving students and families in grades K-8.

JOB OVERVIEW: PRINCIPAL or LEAD ADMINSTRATOR OF NELA

The Lead Administrator provides leadership and management necessary to foster a positive and safe environment for children and staff, achieve high quality outcomes, and partner with our parents and community in accordance with the mission, vision, and values of NELA and the Vista Hermosa Foundation. The Administrator works in partnership with the Community Director toward student success academically, socially, and spiritually. We are seeking a positive, energetic, and inspiring leader who desires to work in a truly special place with an amazing team.

JOB GOALS

Every student and staff member will be known deeply, loved unconditionally, and growing and learning holistically.

JOB DUTIES AND RESPONSIBILITIES

Effectively lead all aspects of NELA, including:

- Provide vision and direction to all members of the school community that is consistent with both the overall mission of the school and Vista Hermosa Community.
- Lead the faculty in using student assessment data to determine learning successes and areas where NELA may improve academic and spiritual attainment.
- Build and sustain a cohesive, integrated team approach among the members of the Board, staff, parents, and students.
- Manage comprehensive communication with staff and families.
- Organize and conduct staff meetings, workshops, and other school functions.
- Foster a vision for improvement including leadership with strategic planning, monitoring and evaluation. The Administrator is responsible for monthly reporting, setting annual goals and reporting to the Vista Hermosa Community Board of Directors.
- Delegate responsibilities rather than micro-managing others. Holds everyone accountable in a respectful and consistent manner for performing their responsibilities to the best of their ability
- Partner with the administrative assistant on needed reports, documentation, billing, etc.
- Steward a \$1/2 Million annual budget, resources, and assets.
- Establish and maintain a professional and strong relationships with staff, parents, and community members.
- Recruit, hire, train, and evaluate staff. Partner with the Instructional Coach and Compassionate Care Coach to support staff in becoming the best they can be.
- Ensure that all Washington State private school regulatory mandates are met with excellence.
- Attract, employ, reward, and retain spiritually mature, professionally trained teachers who are passionate about teaching students in their subject area of expertise, and about attaining high Christian educational excellence in their students and themselves.



**Vista Hermosa Foundation
Theory of Change**

QUALIFICATIONS

- Bilingual (preferred)
- Principal Certificate (preferred)
- Teaching Certificate (required)
- 3-5 years of administrative experience in a public or private school (preferred).
- Reliable leader with strong character and values. Will serve as a role model for others at NELA and embody trauma-informed and servant leadership principles.
- A dedicated disciple of Jesus Christ with a high level of personal integrity and professionalism, and willing to provide spiritual leadership to the entire school team, students, and parents.
- A strategic and collaborative thinker and problem solver who can readily identify key issues, comprehend all sides of the issue, and then make a thoughtful, timely, and wise decision. Someone who is informed of the details and is still able to see the “big picture”
- Excellent oral skills (English/Spanish) to articulate the goals and objectives to staff, parents, general community and NELA partners.
- An openness to receive feedback on issues that will facilitate growth and achievement of the school.
- An ability and willingness to deal with issues proactively, which includes excellent interpersonal skills to solve problems and resolve conflicts.
- A commitment to model and promote life-long learning in one’s own life and in the lives of one’s faculty, staff, and students.

DEADLINE TO APPLY: July 6, 2018

**Interested applicants: Please send cover letter and resume to:
Eric Sobotta, Vista Hermosa Community Director at erics@firstfruits.com**



“WE BELIEVE THAT EVERY STUDENT IS CREATED IN THE IMAGE OF GOD WITH UNIQUE GIFTS AND TALENTS. OUR PURPOSE IS ROOTED IN HELPING TO EVOKE THOSE GIFTS, WHILE PROVIDING AN ENVIRONMENT WHERE STUDENTS UTILIZE THEM TO IMPACT THEIR FAMILIES, OUR SCHOOL, THEIR COMMUNITY, AND THE WORLD.”

NUEVA ESPERANZA LEADERSHIP ACADEMY IS A SCHOOL WHERE STUDENTS ARE KNOWN DEEPLY, LOVED UNCONDITIONALLY, AND LEARNING HOLISTICALLY.

